

Report to the Chief Officer (Highways and Transportation)

Date: 23 June 2015

Subject: Lane End Primary School associated highway works

Capital Scheme Number: 16585 / SLE / 000

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Beeston & Holbeck, City & Hunslet	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

- 1 The City Council is responsible for designing and implementing highway works associated with the new development of Lane End Primary School on Beeston Road, built on the former site of South Leeds Sports Centre, in accordance with a number of planning conditions.
- 2 The purpose of this report is to request authority to construct a number of build-outs to form speed reduction measures and informal crossing points, introduce pedestrian guardrail and advertise a Traffic Regulation Order to introduce waiting and stopping restrictions in the vicinity of the School.
- 3 This report presents these highway proposals to the Chief Officer and seeks consent to proceed with implementation of the measures proposed and discharge the conditions for external highway works required by the planning consent.

Recommendations

- 3 The Chief Officer (Highways and Transportation) is requested to:
 - i) note and approve the contents of this report; and

- ii) approve the introduction of a draft Traffic Regulation Order (TRO) to restrict stopping by implementing 'School Keep Clear' markings between the hours of 8am–6pm Monday to Friday as shown on drawing number EP-994610-01-01; and
- iii) Approve the introduction of a draft waiting restrictions TRO to introduce no waiting at any time and time limited waiting between the hours of 7.45am – 9.15am and 2.45pm – 3.45pm Monday to Friday inclusive as shown on drawing No. EP-994610-01-01; and
- iv) Approve the revocation of an item of the Beeston & Holbeck Ward TRO to remove restrictions on an existing school keep clear marking on Beeston Road outside Beeston Primary School as the school entrance has moved and the markings are no longer relevant.
- v) Instruct the City Solicitor to advertise the draft Traffic Regulation Order restrictions as shown on drawing No. EP-994610-01-01 and if no valid objections are received, to request that the City Solicitor make, seal and implement the Order as advertised; and
- vi) Approve the construction of a number of build-outs to form speed reduction measures and informal crossing points, and introduce pedestrian guardrail.

1 Purpose of this report

- 1.1 The purpose of this report is to seek approval to introduce 'School Keep Clear' markings between the hours of 8am – 6pm Monday to Friday as shown on drawing No. EP-994610-01-01; and
- 1.2 To seek approval to introduce no waiting at any time restrictions as shown on drawing No. EP-994610-01-01; and
- 1.3 To seek approval to introduce limited waiting restrictions between the hours of 7.45am – 9.15am and 2.45pm – 3.45pm Monday to Friday inclusive, as shown on drawing No. EP-994610-01-01; and
- 1.4 To seek approval to revoke an item of the Beeston & Holbeck Ward TRO for the school keep clear marking on Beeston Road outside Beeston Primary School as the school entrance has moved and the markings are no longer relevant.
- 1.5 To seek approval to advertise the draft Traffic Regulation Order and if no valid objections are received, to request that the City Solicitor make, seal and implement the Order as advertised; and
- 1.6 To seek approval for the construction of a number of build-outs to form speed reduction measures and informal crossing points, and introduce pedestrian guardrail.

2 Background information

- 2.1 Full Planning Permission was granted on 5 June 2014 to build Lane End Primary School. The proposed school will have a maximum capacity of 420 pupils with a 26 place nursery by 2020 over 7 years. The first pupil intake is accommodated temporarily for one year at Cockburn High School. In the 2015/16 academic year, these pupils will then relocate to Lane End Primary School together with the new reception intake.
- 2.2 The proposed school is located on the former site of the recently demolished South Leeds Sports Centre, on Beeston Road by the borders of Beeston & Holbeck and City & Hunslet wards.
- 2.3 A Transport Assessment and Travel Plan have been developed for the new school by this Service in support of the planning application for the new school.
- 2.4 The proposed changes to the highway and waiting restrictions were included within the pre-planning consultations and received no objections. These proposals have subsequently formed part of the Planning Consent for the new school.

3 Main issues

3.1 Design Proposals and Full Scheme Description.

- 3.1.1 It is proposed to include a number of build-outs to form speed reduction measures and informal crossing points, and introduce pedestrian guardrail. The full design proposals are shown on Drawing No. EP-994610-01-01.
- 3.1.2 It is proposed to restrict stopping by implementing 'School Keep Clear' markings between the hours of 8am – 6pm Monday to Friday on Beeston Road.
- 3.1.3 It is proposed to restrict waiting by implementing 'no waiting at any time' restrictions on Beeston Road, Hunslet Hall Road and Lane End Place.
- 3.1.4 It is proposed to introduce limited waiting restrictions between the hours of 7.45am – 9.15am and 2.45pm – 3.45pm Monday to Friday on Beeston Road and Lane End Place.
- 3.1.5 It is proposed to remove and revoke a School Keep Clear marking on Beeston Road outside Beeston Primary School.

4 Programme

- 4.1 Subject to approval being granted, it is planned to advertise the draft Traffic Regulation Order and implement the works in the 2015/16 financial year.

- 4.2 Ward Members: Ward Members were consulted as part of the initial planning application, and were consulted by Highways by email dated 1st July 2015. No responses have been received as yet.
- 4.3 Emergency Services and WYCA were consulted by email dated 1st July 2015. No responses have been received as yet.

5 Corporate Considerations

5.1 Consultation and Engagement

- 5.1.1 Ward Members: Ward Members were consulted as part of the initial planning application, and were consulted by Highways by email dated 1st July 2015. No responses have been received as yet.
- 5.1.2 Emergency Services and WYCA were consulted by email dated 1st July 2015. No responses have been received as yet.
- 5.1.3 The school has been contacted with regards to the proposals and contributed towards the times applied to the school keep clear markings and restricted waiting times.

5.2 Equality and Diversity / Cohesion and Integration

An Equality, Diversity/Cohesion and Integration Screening Assessment have been undertaken for the proposed external highway works and is attached as Appendix 1

5.2.1 Positive Impact: The proposed external highway works would:

- Improve a safer environment on the roads around the school to all pedestrians, especially those with mobility issues, disabled people, parents supporting pushchairs and young and old people
- Traffic speeds will be further reduced through a build out for a safer crossing point and parking restrictions will reduce congestion. This recognises that a significant number of parents and children will walk or cycle to school from the local catchment areas.
- Greater independence and choice for children travelling to school.
- Make it more pleasant to walk or cycle, therefore encouraging walking and cycling and a healthier lifestyle.
- Improve quality of life for the local community.

5.2.2 Negative Impact: The proposed external highway works may:

- Impact local businesses and their trade; and
- Impact local residents parking and their visitor's parking.

5.3 Council policies and City Priorities

- 5.3.1 Local Transport Plan: The proposals support the plan through maintaining road safety for pedestrians and motorists and reducing congestion caused by inappropriate parking.
- 5.3.2 Environmental Policy: The improved facilities for pedestrians and improved traffic safety should encourage walking and cycling to the new school.

5.4 Resources and value for money

- 5.4.1 Full Scheme Estimate: The total cost of the scheme is estimated to be £41,000 to be funded by Children Services. This includes £35,000 of works costs, £4,000 of staff fees and £2,000 legal costs.
- 5.4.2 Capital Funding and Cash Flow: The scheme is being funded by Children's Services and there will be no funding requirements from the Highways and Transportation budgets.
- 5.4.3 Staffing: The design and supervision of the works can be carried out within existing staff resources.

5.5 Legal Implications, Access to Information and Call In

- 5.5.1 The recommendations in this report are not subject to call in.

5.6 Risk Management

- 5.6.1 Objections to the Permanent Traffic Regulation Orders may be raised during the formal consultation and could result in a delay in implementing the orders. This would result in further consultations and possible modifications to the Traffic Regulation Order.

6 Conclusions

- 6.1 The proposed highway improvements in this report are planned for the roads and footways near to the proposed Lane End Primary School and are conditioned in the planning permission for the development.
- 6.2 These proposals include parking restrictions, build outs to form speed reduction measures and informal crossing points, pedestrian guardrail. These will benefit the area, improving safety, mitigating the potential impact of the school and encouraging walking and cycling to and from school.

7 Recommendations

- 7.1 The Chief Officer (Highways and Transportation) is requested to:

- i) note and approve the contents of this report;
- ii) approve the introduction of a draft Traffic Regulation Order (TRO) to restrict stopping by implementing 'School Keep Clear' markings between the hours of 8am – 6pm Monday to Friday as shown on drawing number EP-994610-01-01; and
- iii) approve the introduction of a draft waiting restriction TRO to introduce no waiting at any time and time limited waiting between the hours of 7.45am – 9.15am and 2.45pm – 3.45pm Monday to Friday inclusive as shown on drawing No. EP-994610-01-01;
- iv) Approve the revocation of an item of the Beeston & Holbeck Ward TRO to remove restrictions on an existing school keep clear marking on Beeston Road outside Beeston Primary School as the school entrance has moved and the markings are no longer relevant;
- v) Instruct the City Solicitor to advertise the draft Traffic Regulation Order restrictions as shown on drawing No. EP-994610-01-01 and if no valid objections are received, to request that the City Solicitor make, seal and implement the Order as advertised; and
- vi) approve the construction of a number of build-outs to form speed reduction measures and informal crossing points, and introduce pedestrian guardrail.

8 Background documents¹

8.1 None

¹ The background documents listed in this section are available for download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

Appendix 1

Equality, Diversity, Cohesion and Integration Screening



As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality, diversity, cohesion and integration.

A **screening** process can help judge relevance and provides a record of both the **process** and **decision**. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions.

Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality, diversity, cohesion and integration.
- whether or not equality, diversity, cohesion and integration is being/has already been considered, and
- whether or not it is necessary to carry out an impact assessment.

Directorate: City Development	Service area: Highways and Transportation
Lead person: Sarai Gibson	Contact number: 0113 247 6161

1. Title: Lane End Primary School – External Highway Works

Is this a:

Strategy / Policy

Service / Function

Other

If other, please specify

2. Please provide a brief description of what you are screening

External highway works are proposed on the highways near to the proposed primary school in Beeston. These proposals form part of the conditions required of the planning permission granted to the development and aim to improve safety, mitigate the traffic impact and encourage sustainable modes of transport.

We are screening the proposed detailed design of these proposals that include:

- Parking restrictions on Beeston Road, Hunslet Hall Road and Lane End Place.

3. Relevance to equality, diversity, cohesion and integration

All the council's strategies/policies, services/functions affect service users, employees or the wider community – city wide or more local. These will also have a greater/lesser relevance to equality, diversity, cohesion and integration.

The following questions will help you to identify how relevant your proposals are.

When considering these questions think about age, carers, disability, gender reassignment, race, religion or belief, sex, sexual orientation. Also those areas that impact on or relate to equality: tackling poverty and improving health and well-being.

Questions	Yes	No
Is there an existing or likely differential impact for the different equality characteristics?	✓	
Have there been or likely to be any public concerns about the policy or proposal?		✓
Could the proposal affect how our services, commissioning or procurement activities are organised, provided, located and by whom?		✓
Could the proposal affect our workforce or employment practices?		✓
Does the proposal involve or will it have an impact on <ul style="list-style-type: none">• Eliminating unlawful discrimination, victimisation and harassment• Advancing equality of opportunity• Fostering good relations	✓	

If you have answered **no** to the questions above please complete **sections 6 and 7**

If you have answered **yes** to any of the above and;

- Believe you have already considered the impact on equality, diversity, cohesion and integration within your proposal please go to **section 4**.
- Are not already considering the impact on equality, diversity, cohesion and integration within your proposal please go to **section 5**.

4. Considering the impact on equality, diversity, cohesion and integration

If you can demonstrate you have considered how your proposals impact on equality, diversity, cohesion and integration you have carried out an impact assessment.

Please provide specific details for all three areas below (use the prompts for guidance).

- **How have you considered equality, diversity, cohesion and integration?** (think about the scope of the proposal, who is likely to be affected, equality related information, gaps in information and plans to address, consultation and engagement activities (taken place or planned) with those likely to be affected)
 - Public consultation have been on-going from pre-planning application.
 - Highways discussions have taken places with the Access and Mobility Officer regarding the design.

- **Key findings**

(**think about** any potential positive and negative impact on different equality characteristics, potential to promote strong and positive relationships between groups, potential to bring groups/communities into increased contact with each other, perception that the proposal could benefit one group at the expense of another)

- Positive Impact: The Highway works will improve a safer environment on the roads around the school to all pedestrians, especially those with mobility issues, disabled people, parents supporting pushchairs and young and old people.
- Traffic speeds will be further reduced through a build out for a safer crossing point and parking restrictions will reduce congestion. This recognises that a significant number of parents and children will walk or cycle to school from the local catchment areas.
- Greater independence and choice for children travelling to school.
- Make it more pleasant to walk or cycle, therefore encouraging walking and cycling and a healthier lifestyle.
- Improve quality of life for the local community.
- Negative Impact: Local businesses and their trade may be effected; and
- The possible impact of local residents parking and their visitor's parking.

- **Actions**

(**think about** how you will promote positive impact and remove/ reduce negative impact)

- Formalising the proposed traffic restrictions will require a formal consultation process to be undertaken.
- Residents will be provided contact information during the construction and there will be a Council Representative available on-site to discuss issues.

5. If you are not already considering the impact on equality, diversity, cohesion and integration you will need to carry out an impact assessment.

Date to scope and plan your impact assessment:	
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Date to complete your impact assessment	
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Lead person for your impact assessment (Include name and job title)	
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6. Governance, ownership and approval

Please state here who has approved the actions and outcomes of the screening

Name	Job title	Date
Date screening completed		

7. Publishing

Though **all** key decisions are required to give due regard to equality the council **only** publishes those related to **Executive Board, Full Council, Key Delegated Decisions** or a **Significant Operational Decision**.

A copy of this equality screening should be attached as an appendix to the decision making report:

- Governance Services will publish those relating to Executive Board and Full Council.
- The appropriate directorate will publish those relating to Delegated Decisions and Significant Operational Decisions.
- A copy of all other equality screenings that are not to be published should be sent to equalityteam@leeds.gov.uk for record.

Complete the appropriate section below with the date the report and attached screening was sent:

For Executive Board or Full Council – sent to Governance Services	Date sent:
For Delegated Decisions or Significant Operational Decisions – sent to appropriate Directorate	Date sent:
All other decisions – sent to equalityteam@leeds.gov.uk	Date sent: